



CITY OF HOUSTON

Job Posting

	CORRECTION	CORRECTION	CORRECTION
1	<div>Applications accepted fromALL PERSONS INTERESTED</div>		
2	<div>Job ClassificationMicrobiologist II</div>		
3	<div>Posting NumberPN# 106967</div>		
4	<div>DepartmentHealth & Human Services Department</div>		
5	<div>DivisionOffice of Surveillance and Public Health Preparedness</div>		
6	<div>SectionLaboratory Support Services Section</div>		
7	<div>Reporting Location1115 S. Braeswood</div>		
8	<div>Workdays & HoursM - F, 8 a.m. - 5 p.m.* (Some evenings & weekends) *Subject to change</div>		
9	<div><div>DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS</div><p>Performs entry-level bacteriological, serological and virological laboratory work according to clearly prescribed procedures and laboratory techniques.</p><div>CORE FUNCTIONS</div><ul style="list-style-type: none">➤ Lead person for specimen processing-sample receiving, demographics entry and sample distribution throughout all Laboratory sections.➤ Lead person for QA/QC activities for the Support Services Section.➤ Assists Training Coordinator in delivering training needs of the Bureau of Laboratory Services.➤ Preparation of microbiological media, as needed.➤ Operation of steam autoclaves for media preparation and sterilization of laboratory wastes for disposal, as needed.➤ Performs other duties, as assigned.</div>		
10	<div><div>WORKING CONDITIONS</div><p>This position occasionally requires stooping or bending. Occasional very light lifting, such as three or four reams of papers or books (up to 20 pounds or an equivalent weight) may be required.</p></div>		
11	<div><div>MINIMUM EDUCATIONAL REQUIREMENTS</div><p>A Bachelor degree in Biology, Bacteriology, Microbiology or a closely related field is required.</p></div>		
12	<div><div>MINIMUM EXPERIENCE REQUIREMENTS</div><p>One year of experience in laboratory work dealing with bacteriology, serology or virology is required.</p></div>		
13	<div><div>MINIMUM LICENSE REQUIREMENTS</div><div>None</div></div>		
14	<div><div>PREFERENCES</div><ul style="list-style-type: none">➤ Experience in a public health or clinical laboratory is preferred.➤ Experience in centralized sample processing for a clinical laboratory is preferred.➤ Some evenings and weekends/holidays schedule needed.</div>		
15	<div><div>SELECTION/SKILLS TESTS REQUIRED</div><div>None</div></div>		
16	<div><div>SAFETY IMPACT POSITION</div><div><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</div><p>This position is subject to random drug testing and if candidate is promoted into this position, he/she must pass an assigned drug test.</p></div>		
17	<div><div>SALARY INFORMATION</div><div>GENERAL FUND POSITIONS</div><p>Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:</p><div>Salary Range - Pay Grade 14</div><div>\$861 - \$1,159 Biweekly\$22,386 - \$30,134 Annually</div></div>		
18	<div><div>OPENING DATE</div><div>October 5, 2005</div></div>		
19	<div><div>CLOSING DATE</div><div>Open Until Filled</div></div>		
20	<div><div>APPLICATION PROCEDURES</div><p>Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1st Floor. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. TDD Phone Number (713) 837-9471.</p><div>An equal opportunity employer</div></div>		